

RICH COUNTY COMMISSION

MINUTES

April 9, 2025

The Rich County Commission Meeting was held on April 9, 2025, at the County Courthouse in Randolph, Utah, beginning at 10:00 a.m. Chairman Simeon B. Weston, Commissioner William E. Cox, Commissioner Jonathan B. Lee, and Clerk Anneliesa Peart were present.

Commissioner Cox **moved to approve** the April 9, 2025, agenda as presented with one addition: the District Court Contract Annual Renewal was to be added to Commissioner Business items. Commissioner Lee seconded the motion, and the vote was unanimous.

Lyn Weston and Camille Shinkle, Sanitation Department, presented an ongoing issue regarding sanitation fees and recommended modifying the setup process. Commissioner Cox suggested the County Attorney review the policy before making decisions and **moved to table the matter** until the May meeting for further review. Commissioner Lee seconded the motion, which passed unanimously.

Sarah Kratsas, Swan Peak CPA, requested a business license for remote advisory work as a CPA. Commissioner Lee **moved to approve** the business license for \$25, noting that fire inspection and health code requirements are waived since the business is remote-only, with the stipulation that these requirements would change if clients were to visit the premises. Commissioner Cox seconded the motion, and it carried unanimously.

On behalf of **Mitch Poulsen, Planning and Zoning Administrator**, Commissioner Cox presented a contract from the Utah Department of Natural Resources. Commissioner Lee **moved to approve** the Water Element Plan Contract grant agreement. Commissioner Cox seconded the motion, and the vote was unanimous.

Randy Ludlow and Ben Willoughby, County Attorney, appeared by telephone. Mr. Ludlow requested a quitclaim deed for roadway parcels 80 and 81 to finalize a quiet title from a 1993 Court of Appeals ruling. The County had given a quiet title in 1969, but it was not properly documented at the time; the quitclaim deed would resolve the title issue. Commissioner Cox **moved to approve** the deeds, Commissioner Lee seconded, and the motion passed unanimously.

Kim Wilson, Assessor, presented personal property exemptions for approval. After carefully reviewing each application, Commissioner Cox **moved to approve** the exemptions. Commissioner Lee seconded the motion, and it carried unanimously.

Tyler Stuart and Commissioner Cox presented bid information for chip seal projects. Consolidated Paving submitted the lowest bid. They requested approval so that Jones and DeMille Engineering could move forward with three chip seal projects. Commissioner Cox **moved to approve** the bid of \$374,495.80 from Consolidated Paving, which included an additional expense for alternate emulsified asphalt. Commissioner Lee seconded the motion, and it carried unanimously.

Commissioner Lee led a discussion on recommended appointments for the Trails Board. Commissioner Cox **moved to approve** the appointments to the Trails Board, including Commissioner Lee as the Commissioner Representative. Commissioner Lee seconded the motion, and it carried unanimously.

Commissioner Lee described a grant fund for future trail design and requested a letter of support be signed by the Commission. Commissioner Cox **moved to submit** the letter of support. Commissioner Lee seconded the motion, and it carried unanimously.

The Garden City Cemetery District requested that Mark Hislop be appointed to their board following the resignation of a board member. Commissioner Cox **moved to appoint** Mark Hislop to the Garden City Cemetery Board. Commissioner Lee seconded the motion, and it carried unanimously.

The State District Court Contract between the Administrative Office of Courts and Rich County, outlining responsibilities for carrying out court functions from July 1, 2025, through June 30, 2026, was presented. Commissioner Cox **moved to approve** the contract and authorize the Chair to sign. Commissioner Lee seconded the motion, and it carried unanimously.

Commissioner Lee **moved to approve** the expenditures and minutes for the March 5, 2025, meeting. Commissioner Cox seconded the motion, and it carried unanimously.


Commissioner Cox **moved to adjourn** to executive session. Commissioner Lee seconded the motion, and a roll call vote was unanimous as follows:

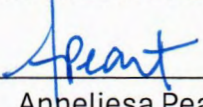
Chairman Weston – yes

Commissioner Lee – yes

Commissioner Cox – yes

Following the Executive Session, Commissioner Cox **moved to adjourn** the meeting at 12:16 p.m. Commissioner Lee seconded the motion, and it carried unanimously.

Approved: 
Simeon B. Weston, Chairman

Attest: 
Anneliesa Peart, Clerk