

RICH COUNTY COMMISSION MINUTES AUGUST 6, 2025

The Rich County Commission Meeting was held on August 6, 2025, at the County Courthouse in Randolph, Utah, beginning at 10:00 a.m. Chairman Simeon B. Weston, Commissioner William E. Cox, Commissioner Jonathan B. Lee, and Clerk Anneliesa Peart were present.

Commissioner Cox **moved to approve** the August 6, 2025, agenda as presented. Commissioner Lee seconded the motion, and the vote was unanimous.

Ben Willoughby, Attorney, presented the final agreement to terminate the old District 1 Mental Health Authority, completing a mental health authority reformatting process in collaboration with Box Elder and Cache Counties, which have already signed the agreement. Commissioner Cox **moved to sign** the agreement to terminate the District 1 Mental Health Authority. Commissioner Lee seconded the motion, and it carried unanimously.

Mr. Willoughby offered to revise the County's Sanitation Ordinance wording for clarity based on a departmental request, but Commissioner Cox requested to keep the current wording and focus on administrative solutions within the department.

The Commissioners will schedule a public hearing for the September 2025 Commission Meeting to discuss potential options for stiffer fines for the County's Dog Ordinance enforcement. **Randall Knight, Resident**, was granted permission to comment and requested that the ordinance amendment include authorization for the Sheriff to write citations when owners are non-compliant with the dog ordinance.

Chairman Weston asked Mr. Willoughby about a lot split exception request, noting that code only allows splits once every five years. The resident wants to split property to reduce what's on his mortgage. Mr. Willoughby will research whether approving it would create precedent issues and report back to the Commissioners.

Brandon Rowe, Roads Department Supervisor, presented bids for a paving project at 2150 N. in Garden City. Three bidding companies joined virtually on Zoom to present their bids for the 750-foot long and 18-foot wide paving project. All companies indicated they could complete the project by September 15. Commissioner Cox commented that all three companies do good work and the bids are comparable, so they decided to go with the

lowest bid. Commissioner Lee **moved to accept** Top Job Asphalt's bid for \$41,299. Commissioner Cox seconded the motion, and it carried unanimously.

Randall Knight, Resident, and Kaia Bowden, Recorder, discussed recording system limitations regarding HOA document retrieval. The Commissioners will research potential IT solutions to improve document access. Mr. Knight also suggested establishing a dedicated communication line for contacting Commissioners, which they took under advisement.

John, founder of Civic Review, presented permit and licensing software that was recommended by Tyler, the County building inspector. The Commissioners will consider the software for County use.

Mitch Poulsen, Planning Administrator, and Norm Mecham, Developer, presented the Big Bear Subdivision preliminary plat for 6 lots just short of an acre. The variance board had approved an exception for lakefront lot setbacks. Commissioner Cox raised concerns about sanitation and mosquito control, and Mr. Mecham suggested addressing sanitation access in Lot 1 during the next planning phase. Commissioner Cox **moved to approve** the preliminary plat for Big Bear Estates. Chairman Weston seconded the motion, and it carried unanimously. (Commissioner Lee was absent during the vote.)

Commissioner Cox **moved to approve** the Blake Jackson Plat Amendment in the North Eden subdivision. Commissioner Lee seconded the motion, and it carried unanimously.

Mr. Poulsen also discussed Parcel 41-34-000-0016, which Garden City would like to annex from the County and add to Sweetwater Parkway.

Shawn Milne, Economic Development Director, and Nikki Weston, Chairman of Economic Development Board, presented their annual report to the Commissioners. They requested direction for FY26 funding, which is due by the end of August, and need to fill a vacant board position. The Commissioners will hear their recommendations at the next Commission meeting.

Commissioner Lee **moved to approve** expenditures for June 2025. Commissioner Cox seconded the motion, and it carried unanimously.

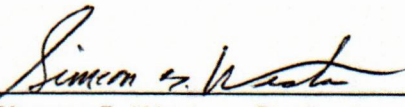
Commissioner Lee **moved to approve** the minutes for July 2025. Commissioner Cox seconded the motion, and it carried unanimously.

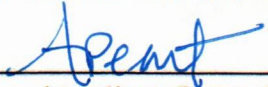
Commissioner Cox **moved to approve** the 2023 audit as presented by Ron Stewart CPA. Commissioner Lee seconded the motion, and it carried unanimously.

The meeting was recessed for a break.

Upon reconvening, Commissioner Cox **moved to go into** Executive Session.
Commissioner Lee seconded the motion. A roll call vote was taken: Commissioner Lee - yes, Commissioner Cox - yes, Chairman Weston - yes. The motion carried unanimously.

With no further business before the Commission, Commissioner Cox **moved to adjourn** the meeting. Commissioner Lee seconded the motion, and the vote was unanimous.

Approved: 
Simeon B. Weston, Chairman

Attest: 
Anneliesa Peart, Clerk